

**Minutes - Board of Town Trustees**

STATE OF ILLINOIS

PIATT COUNTY

**TOWN OF MONTICELLO**

DATE: January 9, 2020

The Board of the Town Trustees met at the office of the Town Clerk at 205 North State Street at Monticello Illinois. Officers are:

Supervisor	Tamara Wilson	_____
Town Clerk	Kathleen Brown	_____
Township Trustee	Delbert Lubbers	_____
Township Trustee	Richard Howland	_____
Township Trustee	Mike Wileaver	_____
Township Trustee	Ronald Meece	_____

Ms. Wilson then opened the January 9, 2020 meeting at 7:00 PM.  
 Present along with the Supervisor were Trustees Richard Howland, Ron Meece, and Mike Wileaver, and Clerk Kathy Brown.  
 Visitors: Alan Sprinkle

Mike Wileaver made a motion to approve the minutes from the December 12, 2019 meeting. Richard Howland seconded the motion. Upon motion duly made the motion carried.

The bills were presented to the Township Trustees as follows:

**General Fund**

Check No	Payee	Budget Item	Amount
eft	United States Treasury	Fed Taxes	\$ 1,292.02
eft	Illinois Department of Revenue	Payroll Liabilities	\$ 1,072.14
eft	IMRF	Payroll Liabilities	\$ 814.67
eft	IMRF	Payroll Liabilities	\$ 2,818.77
eft	Director of Employment Security	Payroll Liabilities	\$ 10.19
eft	United States Treasury	Fed Taxes	\$ 2,389.12
15173	Altorfer	Maint Equip	\$ 1,127.00
15174	Tam Wilson	Office Supplies	\$ 64.33
15175	Alan Sprinkle	Wages	\$ 1,787.81
15176	Michael Hammerschmidt	Wages	\$ 1,427.21
15177	Curtis J. Miller	Wages	\$ 116.25
15178	Corbin T Sebens	Wages	\$ 270.41
15179	Marshall Cresap	Wages	\$ 191.26
15180	NCPERS Group Life Ins	Payroll Liabilities	\$ 16.00
15181	Staples	Office Supplies	\$ 226.14
15182	Mediacom	Telephone	\$ 96.91
15183	Mediacom: Assessor	Telephone/Internet	\$ 96.91
15184	Charles Montgomery	Wages	\$ 4,082.02
15185	Delbert Lubbers	Wages	\$ 96.13
15186	Kathleen Brown	Wages	\$ 1,024.00
15187	LaDonna Kaiser	Wages	\$ 1,312.21
15188	Mike Wileaver	Wages	\$ 96.13
15189	Richard L Howland	Wages	\$ 101.58
15190	Ronald Meece	Wages	\$ 96.13
15191	Tamara K. Wilson	Wages	\$ 1,483.16
15192	Piatt Co Service	Assessor: Rental	\$ 185.00
15193	CDS Office Technologies	Maint Equip	\$ 30.00
15194	VOID		
15195	CMS-LGHP	Payroll Expenses: Health Ins	\$ 2,152.00
15196	CMS-LGHP	Payroll Expenses: Health Ins	\$ 2,152.00

Totals \$ 26,627.50

**General Assistance Fund**

6861	Quality Housing LLC	Emergency Assistance	384
6862	Hawkins Property Mmgt	Emergency Assistance	300

Totals \$ 684.00

**Road & Bridge Fund**

Check No	Payee	Budget Item	Amount
15505	MCS Office Technologies	Office Supplies	\$ 48.99
15506	Mediacom	Telephone	\$ 150.94
15507	PDC/AREA	Maintenance-Prop	\$ 53.18
15508	Aramark	Maintenance-Prop	\$ 213.16
15509	General Fund	December Payroll Exp	\$ 18,363.64
15510	Ameren IP	Utilities	\$ 792.26
15511	Berg Tanks	Maintenance-Prop	\$ 350.00
15512	CCG	Office Supplies	\$ 69.00
15513	Cintas	Clothing Allowance	\$ 361.40
15514	Grainger	Maint Supplies	\$ 427.93
15515	Hendrix Tree Service	Imp-Roads	\$ 3,000.00
15516	Lawson Products	Maint Supplies	\$ 49.69
15517	Monticello City Utility Services	Utilities: Water	\$ 12.66
15518	Karin Stewart	Maintenance-Prop	\$ 45.00
15519	True Value	Maint Supplies	\$ 124.36
15520	Verizon	Telephone	\$ 156.32

Totals \$ 24,218.53

**Per Road Fund**

Check No	Payee	Budget Item	Amount
			Totals \$ -

Ron Meece made a motion to approve the bills from December. Richard Howland seconded the motion. Upon motion duly made the motion carried.

**New Business:** Ms. Wilson presented information to the Trustees regarding approving the Intergovernmental Agreement for Computer Assisted Mass Appraisal Software (CAMA) - DEVNET for the Assessor. Ms. Wilson shared cost breakdowns (total vs. yearly). Discussion followed. Ms. Wilson motioned to accept the Intergovernmental Agreement for CAMA as presented. Richard Howland seconded the motion. Upon motion duly made the motion carried.

**Old Business:** An Automated External Defibrillator (AED) has been installed outside the Township office. Ms. Wilson also shared that she attended the training session offered at the Community Building last month.

**Supervisor's Report:** Ms. Wilson shared that several entities have sent thank you/ acknowledgement letters regarding the financial support received from the Township. Ms. Brown and Ms. Wilson will be attending a TOI educational training session on Friday, January 24, in Springfield. This session will address budgeting and planning in Township Government. Also, Ms. Wilson is working on securing a better interest rate on a CD that has matured. Discussion ensued. No action taken.

**Highway Commissioner Report:** Ms. Brown and Mr. Sprinkle shared the Highway Commissioner's report since he was unable to attend the meeting. A flyer from Mid-West Truckers Assn. was shared letting Trustees know that a Query system has been setup and is available for purchase so that Townships can do pre-employment investigations on new hires. The monthly task sheet included cleaning the shop, plowing, salting, and running roads. Future projects included regular MTHD shop maintenance and hauling rock.

**Reports from Board Members:** None

**Comments from visitors:** None

The next regular meeting of the Township Board will be Thursday, February 13, 2020 at 7:00 PM.

With no other business to come before the board, Mr. Howland motioned to adjourn the meeting. Ms. Wilson seconded. The meeting adjourned at 7:20 PM.

Respectfully submitted,

Kathleen O. Brown  
Clerk